

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
MAY 2, 2024 AT 9:30 A.M.

Chair Payette called the Board meeting to order at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mr. Rieck and Mr. Soldat present. Mr. Vandermyde and Mrs. Bickelhaupt were absent.

Public Comments – None

Chair Payette presented the consent agenda for approval.

- Approval of the April 18, 2024 Board Meeting minutes
- Approval of Bills Paid in Vacation
- Approval of Committee on Claims

Motion by Mr. Preston, second by Ms. Jacobs to approve the consent agenda. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mr. Soldat, Mr. Rieck and Mr. Iske all voting aye. Motion carried.

Tabled Items - None

Animal Control- A monthly report was submitted. Animal Control Officer Lisa Ashby arrived late due to having a dog running at large call. She updated the Board that at this time the Animal Control facility had no dogs. She will be working on replacing back doors, painting kennel floors and working on chain link fence improvements.

Assessor- Deputy Assessor Koltin Dimmick advised no report.

Circuit Clerk- Circuit Clerk Patty Hiher advised no report.

County Clerk- County Clerk Amy Buss had a handout that shows tax extensions for all districts in Carroll County and Exemptions for the County.

Emergency Management- No report.

GIS- Deputy Assessor Dimmick advised no report.

Highway – A monthly report was submitted.

County Engineer Sara Renkes reported that she received two additional quotes for garage doors but they are higher than the previously approved amount of \$17,739.26.

She also receive three quotes for the removal of three trees. Extreme Tree, was the lowest quote of \$1,800.00. Discussion. It was the consensus of the Board she have a plan on which trees will be removed and put it on the agenda for action at the May 16th meeting.

She reported that surplus highway equipment was placed on 'Gov Deals Auction'. Discussion included understanding the funds received will be deposited into the County Highway Fund. It was recommended to also advertise locally in the future on the sale of surplus equipment.

Chair Payette inquired how the County has delt with surplus equipment in the past and if an ordinance should be established on how to handle the sale of surplus for all Departments. Clerk Buss and States Attorney Kaney will respond back to the Chair.

Health Department – No report.

Probation- No report.

Sheriff & Property- 911 Director Matt Magill updated the Board that Deputy Todd just graduated and will be starting field work training and a newly hired deputy has started training at the police academy.

State's Attorney – State's Attorney Aaron Kaney advised no report.

Transit – PCOM Mary Maszk informed the Board that the Drive-Up Lunch fundraiser for the Carroll County Transit went well and raised \$3,200 with more donations to be collected.

She updated the Board that in March a 2018 Transit van, with over 200,000 miles, was totaled. Insurance will pay out \$26,600 and the money will be used by IDOT to replace the van.

Chair Payette reported to the Board that the deadline for Architectural/Engineers Services bids for the Transit Garage was due later today.

Chair Payette informed the Board that PCOM Mary Maszk and County Administrator Robert Jachnicki will meet with the Illinois Department of Transportation next week to review status of the Transit Program.

Chair Payette brought to the Board's attention that a reimbursement check was paid to Carroll County Senior Services Organization in the amount of \$32,638.54. This was an example of a payment which will be monitored by PCOM Mary Maszk and happen regularly.

Treasurer – County Treasurer Lydia Hutchcraft reported that tax bills will be mailed out May 20th.

Zoning – Zoning Officer Jaicee Buckner advised no report.

Zoning Board of Appeals – No report.

Affiliate Reports

Blackhawk Hills Regional Council – A monthly report was submitted.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No report.

Health Board – No report.

Hotel/Motel – No report.

Jo/Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- No report.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois- No report

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report

Committee Reports

Ad Hoc Inmate Housing Committee- Mr. Iske reported the committee met with Wold via Zoom on Wednesday, April 24th. Wold reported an update on the high level cost comparisons on the options that are being considered. The committee asked Wold to work on additional space design work. Wold will present that information to the committee next Tuesday, May 7th or Wednesday, May 8th.

Highway/EOC Building Renovation-Mr. Flikkema reported that the contractor will hopefully begin working on the upstairs of the Highway/EOC building starting tomorrow May 3rd or Monday May 6th.

Ad Hoc Transit Garage Committee- Mr. Flikkema reported that Friday, May 3rd at 9 a.m. in the Conference room a meeting will be held to review the architect packets that were submitted.

Old Business- None

New Business

Chair Payette informed the Board the Approval of Hiring a Deputy Treasurer to fill a vacancy did not need Board approval as the position was already approved by the board.

County Administrator Robert Jachnicki presented for Approval the purchase ClearGov Budget Software. He informed the Board that data from 2017 thru now will be installed with the software. ClearGov will honor the 2023 price quote of \$10,000. Motion by Mr. Iske, second by Ms. Jacobs to approve the purchase of ClearGov Budget Software with fees of \$2,500 for one time setup fee, \$5,833.33 for a 7 month pro-rated 2023 \$10,000 subscription fee, and have Administrator Jachnicki negotiate the \$10,000 annual subscription fee for future years. Roll call shows Mr. Soldat, Mr. Rieck, Ms. Jacobs, Mr. Iske, Mr. Preston, Mr. Payette and Mr. Flikkema all voting aye. Motion carried.

Chair Payette informed the Board at this time no action will be taken on Approval of Transit Contract between the County and Senior Services. It has been reviewed by the State's Attorney, the County Administrator and himself and there are several items that need clarification.

Chair Payette presented for Approval of Highway Building change order #01372 regarding north entry doors. The change order had been approved at the previous Board Meeting but has been rewritten for clarification. Motion by Mr. Preston, second by Ms. Jacobs. Motion carried.

Chair Payette presented for Approval of Highway Building change order #013475 regarding 1st floor flooring. There will be no additional cost. Motion by Mr. Preston, second by Mr. Flikkema to approve. Discussion. Motion carried.

Chair Payette presented for Approval of Highway Building change order #013473 regarding preventing water leakage into basement and associated warranty. The change order was previously approved but the job description was updated and included a requested warranty - for one year. Motion by Ms. Jacobs, second by Mr. Preston to approve. Motion carried.

Chair Payette presented for Approval of Highway Building change order #013474 regarding grinding front entry stoop in the amount of \$800.00. Motion by Mr. Rieck, second by Mr. Soldat to approve. Discussion. Roll call shows Mr. Soldat, Mr. Iske, Mr. Flikkema, Mr. Rieck, and Mr. Payette voting aye with Ms. Jacobs and Mr. Preston voting nay. Motion carried.

Chair Payette presented for Approval of Resolution to allocate budgeted Matching funds to Ideal Road project in the amended estimated amount of \$5,440,963.05. County Engineer Renkes explained why the amount has been amended and noted the Federal's share being \$4,963,970.44 and County's share of \$476,992.61. Discussion. Motion by Mr. Preston, second by Ms. Jacobs to approve with the amended figure. Roll call shows Mr. Rieck, Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mr. Preston, Mr. Soldat and Mr. Iske all voting aye. Motion carried.

Chair Payette presented for Approval of an amount not to exceed \$3,470 payment to the City of Savanna toward cost of the Great River Trail Extension Feasibility Study. Motion by Mr. Preston, second by Mr. Soldat to approve. Roll call shows Mr. Preston, Mr. Iske, Mr. Payette, Mr. Rieck, Mr. Flikkema, Mr. Soldat all voting aye with Ms. Jacobs voting nay. Motion carried. After Motion carried, Chair Payette informed the Board this payment will come out of Grants - Fund 55.

Chair Payette presented for Approval of Credit Cards and limits for Zoning, PCOM and Administrator. Chair Payette recommended that Zoning and PCOM credit limits be \$2,000 with the Administrator credit limit being \$10,000. Motion by Mr. Preston, second by Mr. Flikkema to approve. Roll call shows Mr. Iske, Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mr. Rieck, Mr. Soldat, Mr. Rieck, Mr. Payette and Mr. Preston all voting aye. Motion carried.

Chair Payette presented a Raffle License for Milledgeville Village Jamboree for Approval. Motion by Mr. Iske, second by Mr. Flikkema to approve. Motion carried.

Chair Payette presented for Approval a Proclamation declaring May as Motorcycle Awareness Month. Motion by Mr. Iske, second by Mr. Flikkema to approve the Proclamation. Motion carried.

Chair Payette presented for Approval of Whiteside Carroll Enterprise Zone Addition of Territory. Chair Payette explained the Enterprise Zone Addition of Territory. Motion by Ms. Jacobs, second by Mr. Preston to approve. Roll call shows Mr. Payette, Mr. Preston, Mr. Rieck, Mr. Soldat, Mr. Iske, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

Chair Payette asked for a motion to go into Executive Session 5 ILCS 120/2 (c) (1) Personnel at 11:01 a.m. Motion by Mr. Flikkema, second by Mr. Soldat to go into Executive Session. Roll call shows Ms. Jacobs, Mr. Preston, Mr. Iske, Mr. Payette, Mr. Rieck, Mr. Flikkema and Mr. Soldat all voting aye.

Back into Regular Session at 11:31 a.m.

Chair Payette presented for Approval of Administrator offer letter. Motion by Mr. Soldat, second by Ms. Jacobs to approve offer letter. Roll call shows Mr. Payette, Mr. Preston, Mr. Rieck, Mr. Soldat, Mr. Iske, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

Chairman Reports

Chair Payette updated the Board the County Administrator's new email is countyadministrator@carrollcountyil.gov. He will also have a new email that will be activated soon and it will be boardchair@carrollcountyil.gov. He will let everyone know when he changes to the new email.

Chair Payette updated the Board on two applications for Federal FY25 Community Funding Projects that he worked on. He was able to submit a request for funds to help with funding of the Great River Trail Extension Feasibility Study which was thru Congressman LaHood's office. Unfortunately, he also worked on an application for Capital Improvement funding for the County Garage shop but missed the deadline. He encouraged everyone to watch for grants and funding opportunities in the future.

County Administrator Jachnicki updated the Board on his first few weeks. He has met with Department Supervisors, met with Computer Dynamics in regards to our IT structure, met with

our Auditor WIPFLI, worked with Lydia on the Budget software proposal and has taken a close look at the County's liability and medical policies.

Appointments- None

Motion by Mr. Flikkema, second by Mr. Preston to adjourn at 11: 42 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder